**Health and Safety Statements**

BAFDA takes seriously their responsibility to ensure the safety of their students.

1. All parents must complete a Registration Form when joining us, with clear information regarding emergency contacts and any relevant medical history.
2. A copy of primary and emergency contact numbers will be kept on class registers.
3. It is the parent’s/guardian’s responsibility to notify us of any changes to their emergency contact details.
4. In case of a fire emergency, all teachers have a clear understanding of procedures to follow.
5. We will undertake regular assessment of risks regarding our premises and any concerns will be raised with Leanne Tobin or Hall Hire.
6. It is our responsibility to keep a fully equipped first aid box within the building. In case of an incident, an accident report must be completed and signed by a parent/guardian on collection.
7. There will always be a first aider available.
8. If required we will contact the emergency services first, then the parent/guardian of the student(s) involved, using the telephone number on the registration form.
9. Parents understand that DANCE is an active sport and injuries can happen and we accept no responsibility for injuries sustained via any means other than a teacher’s negligence.
10. Students will be supervised during class time only and parents/guardians must ensure the safety of their children in the car park, waiting area before and after class, changing and toilet areas before and after class.
11. We accept no responsibility for children and young adults using the grounds around the building out of class time.
12. Students or parents/guardians should inform the teacher of any special health considerations or existing injuries before participating in class.
13. Shoes must be worn when using the toilet facilities.
14. Students should not wear any jewellery that may pose a risk to themselves or others (stud earrings and jewellery worn for religious or cultural reasons are acceptable).
15. No peanuts, chewing gum or fizzy drink cans are allowed during dance class.

**To contact during lesson times and in cases of an emergency please contact** **Leanne Tobin on** **07941973407.**

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| **Version number** | 4 | **Date** | 15th of August 2021 |
| **Adopted on** | 15th of August 2021 | **By (full name)** | Leanne Tobin |
| **By (signature)** |  | **Next review date** | 16/07/2022 |